

Confirmation Candidate's Letter of Intent to the Most Reverend Richard J. Malone Bishop of Buffalo, NY



As part of your Confirmation preparation, you are asked to type a formal letter to our Bishop, Richard J. Malone, expressing your desire to receive the Sacrament of Confirmation. In this letter, you are to include a statement of intent to grow in love and knowledge of the Catholic faith and to advance the cause of Christ and the Church in the world. Letters should be about one page in length, typed, and grammatically correct. Use the following format when drafting your letter...

1. Put the date on the letter.
2. Head your letter: Your Excellency,
3. Introduce yourself and tell the Bishop something about yourself, such as the school you attend, hobbies, sports, etc.
4. Relate to the Bishop some of the things that you have learned about yourself and your relationship with God through your Confirmation preparation.
5. Explain how community service has influenced your outlook towards others. Explain what you did for your service hours.
6. Describe how you plan to be involved in church life in the future.
7. Explain why you feel that you are ready to receive the Sacrament of Confirmation.
8. Close your letter with: Sincerely,
9. Sign the letter with your name.
10. Your letter is to be turned into the Faith Formation office by **March 1, 2015**.

All letters will be reviewed by the Faith Formation staff and the pastor, Rev. Arthur Mattulke, before being sent to Bishop Malone. If your letter is lacking in any of the aforementioned guidelines, you will be asked to rewrite the letter until it is of acceptable quality.

Letters can be submitted to: Ss. Peter and Paul Faith Formation, 68 East Main Street, Hamburg, NY 14075