

# UNIFORM VOLUNTEER QUESTIONNAIRE

We do not discriminate in our selection of volunteers on the basis of race, color, age, sex or national origin. We may consider the candidate's religious affiliation in its decision to accept you as a volunteer because of its status as a religious entity, consistent with state and federal law.

Last Name: \_\_\_\_\_ First: \_\_\_\_\_ Middle Init: \_\_\_\_\_

Preferred Name: \_\_\_\_\_ Parish or Institution: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(Month) (Day) (Year)

Address: \_\_\_\_\_  
(Street Address) (Apt) (City) (State) (ZIP code)

Telephone # (Home): \_\_\_\_\_ (Business): \_\_\_\_\_

Nature of volunteer assignment: \_\_\_\_\_

Date volunteer assignment will begin or began: \_\_\_\_\_

## **EMPLOYMENT RECORD**

### **CURRENT OR MOST RECENT EMPLOYMENT:**

Employed by: \_\_\_\_\_

Address: \_\_\_\_\_  
(Street Address) (City) (State) (ZIP code)

Your Supervisor: \_\_\_\_\_ Telephone # \_\_\_\_\_

Supervisor's title: \_\_\_\_\_

Employed from: \_\_\_\_\_ to \_\_\_\_\_  
(month/year) (month/year)

Why did you leave? \_\_\_\_\_

### **IF EMPLOYED LESS THAN TWO (2) YEARS, PREVIOUS EMPLOYMENT:**

Employed by: \_\_\_\_\_

Address: \_\_\_\_\_  
(Street Address) (City) (State) (ZIP code)

Your Supervisor: \_\_\_\_\_ Telephone # \_\_\_\_\_

Supervisor's title: \_\_\_\_\_

Employed from: \_\_\_\_\_ to \_\_\_\_\_  
(month/year) (month/year)

Why did you leave? \_\_\_\_\_

**VOLUNTEER SERVICE OR PERSONAL REFERENCES WITHIN THE PAST THREE (3) YEARS:**

or list other references

Organization Name / Address / Supervisor	Position	Dates	Tele.#
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Religious affiliation: \_\_\_\_\_

Have you ever been discharged or asked to resign by your employer or a volunteer organization?

Yes     No    If yes, please state circumstances: \_\_\_\_\_

Have you ever been convicted of, or are you currently under indictment for a crime with the exception of a traffic offense?     Yes     No    Date: \_\_\_\_\_ Please explain.

State charge and disposition: \_\_\_\_\_

Are you now or have you ever been the subject of an indicated report of child abuse, neglect or maltreatment?     Yes     No    Date: \_\_\_\_\_ If yes, please explain. \_\_\_\_\_

Your answer is looked upon only as one of the factors considered in our decision and is evaluated in terms of nature, severity and date of the offense. No applicant will be excluded from consideration due to prior arrests.

**APPLICANT'S AGREEMENT:**

I hereby represent that each answer to a question herein and all other information or personal references furnished is true and correct. I further represent that such answers and information constitute a full and complete disclosure of my knowledge with respect to the question or subject which the answer or information relates. I understand that any incorrect or false statements or information furnished by me will subject me to discharge at any time. I hereby authorize my former employers and organizations to which I volunteered my services or personal references to give any information regarding my employment or volunteer services with them and, in addition, to furnish any other information they may have concerning me including, but not limited to, character, general reputation and personal characteristics.

I also understand I am subject to a through background check including criminal history.

I understand that my volunteer services are for no definite period and may be terminated at any time without previous notice.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_